



2144 California Street, N.W  
 Washington, D.C, 20008  
 Toll Free: 877-729-4715  
 Toll Free Fax: 866-578-8523  
 Email: [support@abc1visa.com](mailto:support@abc1visa.com)

## ABC VISA & PASSPORT SERVICES REQUEST SHEET

Please fill out this form and send a copy to ABC VISA AND PASSPORT SERVICES.  
 The accurate completion of this form will help us secure your passport in the timeliest manner.

COMPANY INFORMATION		APPLICANT'S INFORMATION	
Company Name:		Applicant's Full Name:	
Contact (Requested by):		Date of Birth: / /	
Phone: ( ) -	Request Date: / /	Social Security #: - -	
Email:		Country of Birth:	

**CHECK ALL THAT APPLY:**

FIRST TIME (Form DS-11)	RENEWAL (Form DS-82)	AMENDMENT (Form DS-4085)	CONSULAR VITAL RECORD
IT MUST BE INSIDE THE ENVELOPE SEALED IN FRONT OF THE POST OFFICE CLERCK			SEARCH REQUEST

**TYPE OF SERVICE**

Same Day      24 Hours      48 Hours      Rush (3-5 Days)      Regular (6-10 Days)  
\$ 125

**METHOD OF PAYMENT**

Direct Bill #	Full Name (as shown on credit card)		
Credit Card Type	Credit Card #	Card Code	Expiration Date / /

**Credit Card Billing Address**

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Signature: \_\_\_\_\_ Please include address of this credit card.

Check Enclosed:      Check #      Total Amount Paid:

**Processed documents to be sent back to:**

Attention: \_\_\_\_\_ Contact #: ( ) - \_\_\_\_\_  
 Address:  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**SPECIAL INSTRUCTIONS:**

ABC Visa & Passport SVCS acts as an agent and accepts no responsibility for any delays, damages, actions, inaction or loss of documents/passports by the U.S. Department of State, embassy, or any courier, delivery and postal services. Issuance of a visa or passport is a decision of the country which application is made or the U.S. Department of State. ABC Visa & Passport SVCS assumes no liability for a country's decision or the U.S. Department of State's decision or for delays encountered in processing an application.