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Washington, D.C, 20008
Toll Free: 877-729-4715
Fax: 202-299-9244
Email: support@abc1visa.com

# ABC LEGALIZATION & TRANSLATION REQUEST FORM

| Company Information | Translation Required |
|---|---|
| Company Name : | Applicant's Name : |
| Contact (Requested by) | Language needed to be translated to: _____ |
| Phone: ( ) - | Number of pages to be translated: _____ |
| Email: | Needed by Date: / / |
| Request Date: / / | |

**Service Required:**

- ☐ Rush
- ☐ 3-7 days
- ☐ Routine

| Number of Document(s) | Type of Document(s) | Country | |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

**Legalization Services Needed (Check all that apply.)**

- ☐ DC Notary
- ☐ Mayor's Office
- ☐ US Department of State
- ☐ Legalization
- ☐ Apostille
  Translation to: _____
- ☐ Secretary of State Seal
- ☐ Certification

**METHOD OF PAYMENT**

| Direct Bill # | Full Name (as shown on credit card) | | |
|---|---|---|---|
| Credit Card Type: | Credit card # | CVC(3 digits on the back) | Expiration Date / |

## Credit Card Billing Address

(All credit card charges are subject to a 4% credit card convenience fee.)

Address:

City State Zip

Signature: (Please include address of this credit card)

Checks enclosed : Check 1: Check 2: Total Amount

## Processed documents to be sent back to:

Attention: Contact #: ( ) -

Address:

City State Zip

IMPORTANT INFORMATION:
ABC Visa & Passport SVCS acts as an agent and accepts no responsibility for any delays, damages, actions, inaction or loss of documents/passports by the U.S. Department of State, embassy, or any courier, delivery and postal services. Issuance of a visa or passport is a decision of the country which application is made or the U.S. Department of State. ABC Visa & Passport SVCS assumes no liability for a country's decision or the U.S. Department of State's decision or for delays encountered in processing an application.